

Multimedia im Netz (Online Multimedia)

Important Exam Information

Please read this document carefully before attending the exam to make things easier for both the students and the examiners.

Organisation

Date / Time Monday 12.02.2018; 10:00 – 12:00 h
Location Hauptgebäude (Main Building)
Geschwister-Scholl-Platz 1

Rooms All students **B201**
(both Major and
Minor Subject)

Participation Requirements

- Showing up on time is mandatory. If you arrive late, there is no guarantee that you can still participate.
- Bring your student card and a valid official ID to participate.
- Please de-register if you do not plan to participate to avoid unnecessary printing and organization overhead.
- If you are registered, it is **not** possible to voluntarily withdraw your participation, unless you have an official medical attestation.

Announcements before the exam (will be read in German):

- Please **turn off all electronic devices**. That includes mobile phones, smart-phones, laptops, smart-watches or other similar devices. Put them away, we recommend to store them in your bags.
- Please **put your bags away** from your seat. You can bring them to the front or the sides of the room.
- You can use your own notes, printed documents and books. No other materials are allowed.
- The tasks are in English. **You can answer either in English or German**. It is okay to switch, but do not switch the language within a sub-task (for example you decide whether you want to answer Task 1a) either entirely in English or entirely in German).

- There are tasks on **both sides of the paper**.
- To answer the tasks, **use a blue or black document-quality pen**. Pencils or fillers are not allowed. In your own interest, please **make sure to write readably**. If we fail to recognize the words, we have to count the task as failed.
- If you need to go to the toilet during the exam, please raise your hand. A person in charge will come to you and a) take your task sheets and b) guide you to the restrooms. **Only one person at a time can leave the room**.
- **We will not answer questions during the exam**, unless you assume the task contains a severe error.
- You may not disassemble the task sheets. The exam has to be returned completely.
- If you need more space to complete the tasks, you can raise your hand and get additional paper. It is not possible to hand-in your own sheets. If you complete the tasks on separate sheets, mark the corresponding tasks clearly.
- **It is not possible to cancel your participation**. If you do not want us to correct it, you can cross out the entire cover page, but it will be counted as failed.
- The exam is passed when you achieve **at least 50% of the total points**. Detailed grading-steps will be announced after the exams.
- **We will record cheating attempts**. If we catch you cheating, you may still participate until the end of the exam. Afterwards, a committee will decide whether you will be excluded from the exam.
- When the exam officially starts, please make sure that all sheets are complete and there were no serious printing errors
- **The working time is 90 minutes**.
- **If you continue to write after the working time is over, we will count this as a cheating attempt, regardless of what you were writing**.
- After the working time is over, remain seated until you are dismissed from the personnel.
- **When we hand out the exam, do not start writing it until we announce the start**.

Good luck in the exam!